



*Quality Learning and Superior Performance for All*

## PURCHASING DEPARTMENT

2150 Keith Bridge Road  
Phone: 770-781-6603

Cumming, GA 30040  
Fax: 770-888-0222

February 9, 2024

Advanced Office Solutions  
2656 White Sulphur Rd  
Gainesville, GA 30501  
Attn: Billy Perry

Dear Mr. Perry:

This is to advise you that your company has been awarded a contract from our recent **BID# B24-02, Vertical Files & Bookcases**. The effective date of this contract is February 9, 2024 and terminates upon successful project completion.

This award is in accordance with the terms and conditions of the contract and with your attached pricing to remain firm as per the price modification terms of the contract.

This award letter is not an official order. If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or [ttryan@forsyth.k12.ga.us](mailto:ttryan@forsyth.k12.ga.us). We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely:

Brad Richardson  
Director of Procurement Services

**FORSYTH COUNTY SCHOOL SYSTEM**  
**PURCHASING DEPARTMENT**

Description	Quantity	Unit Cost	Extended Cost
Global Vertical File #26-401(Black)	113	257.98	\$29,151.74
Global Metal Bookcase #93BC36-5	105	245.75	\$25,803.75
Total Cost			\$ 54,955.49
Lead Time			4-5 weeks

Pricing for the the vertical files includes the installation of standard cam locks and keys.